

# MODESTO CITY SCHOOLS

## Administrative Regulation

AR 3541.3

### BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

#### Transportation--Student Activities

- A. The preference shall be to transport students to all activities by District-owned vehicles or common carrier.
- B. Students who ride to a school event using District transportation are required to return from the event by the same means. An exception may be made by the principal/designee only if the student is released to his parent or legal guardian.
- C. If District transportation or common carrier is not available, or not practical, these alternative means may be used with written school administration approval.
  1. Transportation by private vehicles:
    - a. Drivers must be at least 25 years of age.
    - b. Drivers must have a valid California Driver's License (copy of license to be filed at school).
    - c. Driver must complete and sign the School Driver Registration Form (Exhibit 3541.3).
    - d. Driver shall have a good driving record and possess at least the minimum insurance required by law (copy of insurance certificate to be filed at school).
    - e. Students shall depart and return in the assigned vehicle unless they have been released to parent/guardian by prior arrangement (copy of documentation to be filed at school).

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- f. The certificated person in charge must have a list of drivers and passengers assigned to the vehicle.
  - g. Students shall not be transported in motor homes, trailers, camper shells and cargo spaces in vans or trucks.
  - h. All student passengers shall submit permission slips signed by their parent/guardian. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.
2. Participants meet at site of event; no District transportation provided:
- a. Students taking part in activities can be informed that the meeting place will be at the activity and dismissal will be from that site.
  - b. Transportation to and from the activity will be the individual's responsibility.
  - c. This option is allowed only within the boundaries of the Modesto High School District or Modesto Metropolitan Conference (MMC).

(cf. 3541.2, Use of District Vehicles for School-Related Trips)

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